



National Centre of Excellence and Advanced Research on Diets

Department of Food and Nutrition

Lady Irwin College, University of Delhi

Sikandra Road, New Delhi – 110001

Email: nceard.lic@gmail.com

Advertisement- Senior Consultant (Knowledge Management, Technical Writer and Data Analyst)

Date of Interview: Third or fourth week of June 2018

Time: Will be communicated on website (<http://www.ladyirwin.edu.in>)

Venue: Director's office, Lady Irwin College, Sikandra Road, New Delhi-110001

“National Centre for Excellence and Advanced Research on Diets” Lady Irwin College (Supported by UNICEF India) has been set up to technically support the Maternal Health Division, Ministry of Health and Family Welfare, Government of India to provide technical assistance on maternal malnutrition, with regard to convening policy discourse, supporting development of maternal malnutrition guidelines (overnutrition, undernutrition) and technically support sister institutes such as Kalawati Saran Hospital, Lady Hardinge Medical College in testing the guidelines and regional centres (Patna, Hyderabad, Bhopal and Bhubaneswar) in local adaptation of the guidelines. The Lady Irwin College, Department of Food & Nutrition will thus work as a consortium with Kalawati Saran Hospital and Lady Hardinge Medical College, to support the MOH (maternal health division) in development and roll out of national maternal nutrition guidelines for four platforms (antenatal care and post natal care- PMSMA, ANC clinics, NRC and IYCF counseling centre).

To support the knowledge management related activities being undertaken by Lady Irwin and its consortium partners Kalawati Saran Hospital and Lady Hardinge Medical College, Lady Irwin College is looking to engage the services of a **Senior Consultant – Knowledge Management Technical Writer and Data Analyst**, purely on contract basis till 31.12.2018. The position is full time and the candidate will be required to report at the duty station i.e. the project location, Department of Food and Nutrition, Lady Irwin College.

Name of the post	Senior Consultant – Knowledge Management Technical Writer and Data Analyst (01 Position), initial hiring will be till 31.12.2018, which will be renewed for another one year based on performance and availability of funds
Emoluments & Other Benefits	Will be based on qualification Communication/Contingency and mobility support - as per actual
Duty Station	The candidate will be required to report at the project location: Department of Food and Nutrition, Lady Irwin College
Job profile	<ul style="list-style-type: none">Develop a user-friendly CS Pro-based data entry, data management programme for maternal nutrition implementation study for 4 platforms (NRC, IYCF-CC, ANC (PMSMA) and PNC)Develop and implement a data analysis plan, dummy tables,

	<p>develop in-built syntax (SPSS and/or STATA), for data collected</p> <ul style="list-style-type: none"> • To train, supervise and validate the data collected by counsellors • To write technical peer review papers for the data collected for the study • To conduct workshops on data management and analysis for the project team • To conduct various data analyses using large-scale data sets (NFHS-4/UNICEF supported projects) on maternal nutrition, as per requirement and produce tables for meetings and consensus building purpose <ul style="list-style-type: none"> ○ Proxy measures for overweight and obesity ○ Preconception nutrition status using BMI Z score- trends and predictors using NFHS-4 ○ Maternal malnutrition in urban areas – trends and analysis
<p>Academic Qualifications and Related Experience</p>	<p>Essential</p> <ul style="list-style-type: none"> • Masters in relevant field like computer sciences, epidemiology, demography, statistics/biostatistics, population sciences with at least 3-4 years’ post masters experience of handling large data sets OR Ph.D. in epidemiology, demography, statistics/biostatistics, population sciences with atleast 1 year experience after doctorate • Strong background in research and analysis in the areas of large national surveys like NFHS/NSSO <p>Desirable</p> <ul style="list-style-type: none"> • Research publications, preferably related to nutrition epidemiology and public health nutrition • Experience of working with development partners/international agencies UN/World Bank etc.
<p>Skills</p>	<ul style="list-style-type: none"> • Track record of operating statistical software’s like STATA, SPSS, CSPro for large-scale national data sets • Proven ability of conducting short-term/long-term trainings on data management and analysis • Understanding of data innovation methodologies and designing data-based experiments preferred • Flexibility to adapt expectations and project outputs to field-level realities • Excellent analytical skills • Ability to work independently • Track record in managing and coordinating data collection, data validation and data analysis with young teams who have relatively less knowledge and experience • Ability to work in a team to meet deadlines

GENERAL TERMS & CONDITIONS:

1. All educational professional and technical qualifications should be from a recognized Board/ University and full-time.
2. The experience requirement specified should be experience acquired after obtaining the minimum educational qualifications required for the post.
3. Persons working in Govt. or Public Sector undertaking should produce “No Objection Certificate” at the time of Interview.
4. The qualification, experience and other requirements for the posts are relaxable at the discretion of the competent authority, in case of candidates who are otherwise suitable. Candidates not found suitable for the posts notified, can be offered a lower post on the recommendation of the Selection Committee.
5. No TA/DA will be admissible to appear in the interview, including SC/ST candidates.
6. Candidates who can join immediately should apply, as the position is to be filled on an urgent basis.
7. This position will be purely on temporary/contractual basis for the specified period of time and based on project.
8. The salary will be based on experience, qualifications, skill set, etc. of the candidates.
9. The position based on a monthly deliverable cum remuneration based system.

Qualified candidates are encouraged to apply at nceard.lic@gmail.com, by June 13, 2018, 4:00 PM of advertisement. The schedule of interview will be uploaded on the website. Candidates are advised to check the website. No phone call enquiries/personal phone calls to the duty station/project site will be entertained.