

Documentation on OBE Academic Management

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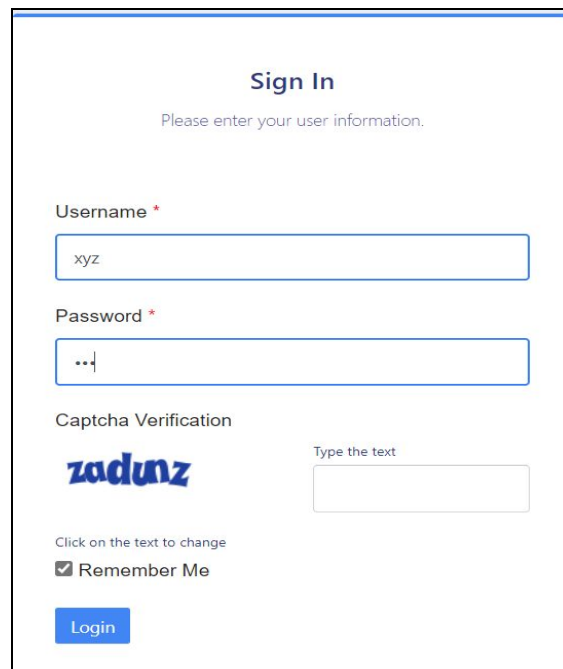
1. Introduction

Academic OBE Module deals with Examination of Students present in the Programmes in the Institute / University. This portal will be used to facilitate College Principals and Departments HOD to manage their students examination forms and their login details.

2. Login

College principals/Department Head can log in in his/her account by clicking on the portal link - "<https://duobeadmin.du.ac.in/index.php/>" and fill in the required details:-

1. Registered User Name/Email ID
2. Password
3. Captcha Verification



The screenshot shows a 'Sign In' form with the following elements:

- Sign In** header with the instruction: "Please enter your user information."
- Username *** field containing the text "xyz".
- Password *** field containing two dots "··".
- Captcha Verification** section featuring the "zadunz" logo and a text input field with the prompt "Type the text".
- A link: "Click on the text to change".
- A checked checkbox labeled "Remember Me".
- A blue "Login" button.

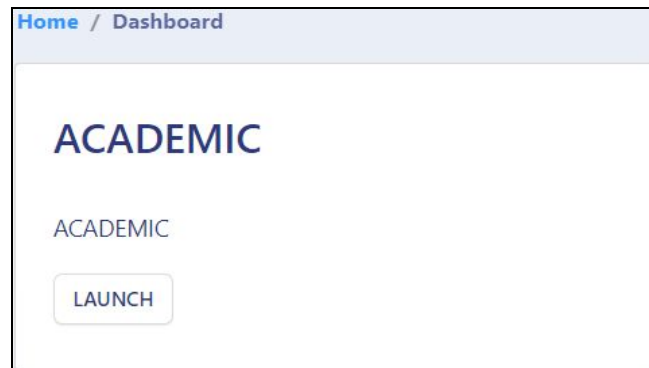
3. Academic Dashboard

After login to his/her account can perform the following action:-

1. Launch Academic Management module
2. View/Accept/Reject new applications
3. Search Student (programme wise/ Roll Number wise)
4. Manage Student account(Reset the password/Update the details)

Following are the steps to launch academic management module:-

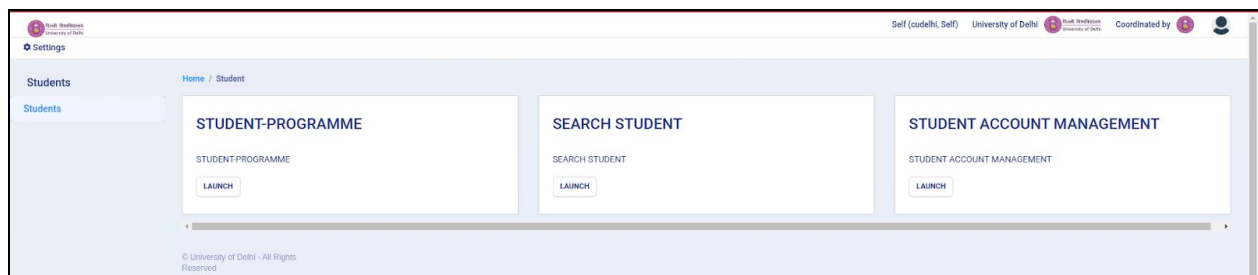
Step1: Click on the “Launch” button of the Academic block/section.



Step 2: Click on the “Launch” button of the “Student” block/section under “academic” section.



Step 3: Admin/Principal/HOD can view the details of already registered students by clicking on either the “Launch” button of “Search Student” section or the “Launch” button of “Student-Programme”.



Step 4: Admin/Principal/HOD can manage the students account by clicking on the “Launch” button of “Student Account Management” section.

Step 5: Admin/Principal/HOD can accept/reject the new applications filled and submitted by students in the “New Examination Application”

4. Student

Admin/Principal/HOD can view/search the already registered student details by two ways:-

- a. Programme Wise
- b. Roll Number Wise

4.1. Search Student: In this section, the Admin/Principal/HOD can find the details of a registered student by entering the Examination Roll Number of the student.

Search Student

Examination Roll Number *

4.2. Student - Programme: In this section, the Admin/Principal/HOD can find the details of a registered student in a particular department/college.

Home / Student-Programme

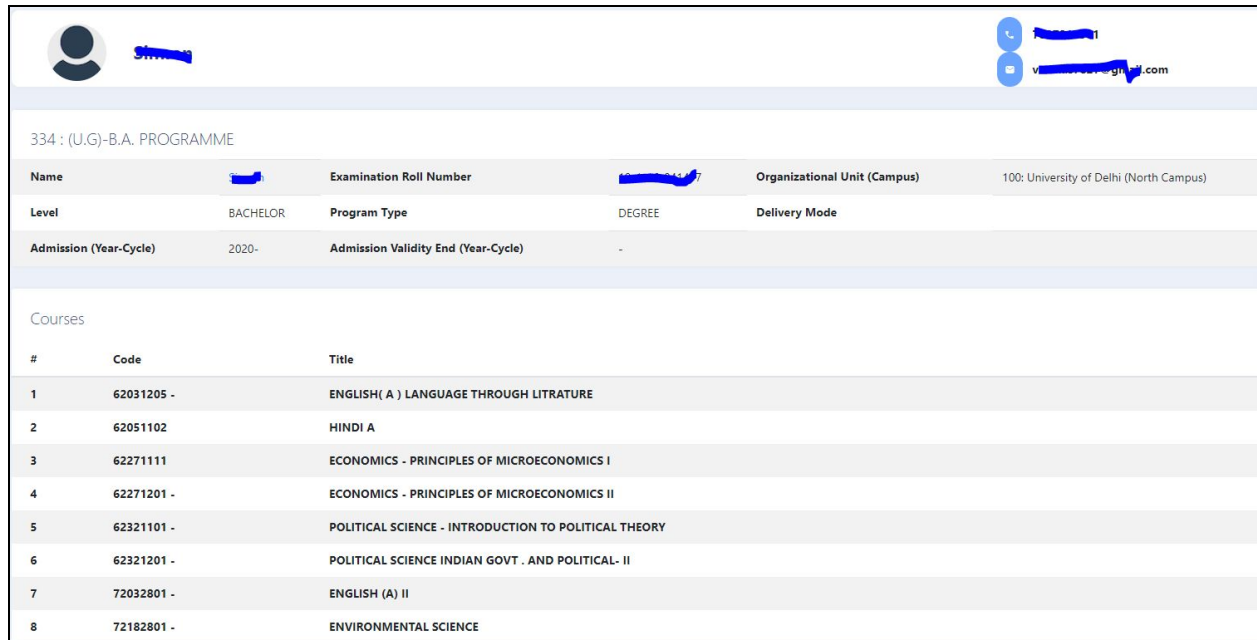
Student-Programme

Showing 1-9 of 9 items.

#	Name	Examination Roll Number	Programme	Organizational Unit	Programme Validity Start	Programme Validity End	Category	Gender	Guardian Name	Roll Number
	<input type="text"/>	<input type="text"/>	All <input type="button" value="v"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1	[REDACTED]	[REDACTED]	334 : (U.G)-B.A. PROGRAMME	University of Delhi (North Campus)	2020-	2020-	GE	F	[REDACTED]	[REDACTED]
2	[REDACTED]	[REDACTED]	808 : (P.G)-M.A. HINDI	University of Delhi (North Campus)	2020-	2020-	GE	F	[REDACTED]	[REDACTED]

The admin can perform following action by clicking on the Examination Roll Number given for each student entry:-

1. View the details of the students in the “Student Profile Section”.



334 : (U.G)-B.A. PROGRAMME

Name	[REDACTED]	Examination Roll Number	[REDACTED]	Organizational Unit (Campus)	100: University of Delhi (North Campus)
Level	BACHELOR	Program Type	DEGREE	Delivery Mode	
Admission (Year-Cycle)	2020-	Admission Validity End (Year-Cycle)	-		

Courses

#	Code	Title
1	62031205 -	ENGLISH(A) LANGUAGE THROUGH LITRATURE
2	62051102	HINDI A
3	62271111	ECONOMICS - PRINCIPLES OF MICROECONOMICS I
4	62271201 -	ECONOMICS - PRINCIPLES OF MICROECONOMICS II
5	62321101 -	POLITICAL SCIENCE - INTRODUCTION TO POLITICAL THEORY
6	62321201 -	POLITICAL SCIENCE INDIAN GOVT . AND POLITICAL- II
7	72032801 -	ENGLISH (A) II
8	72182801 -	ENVIRONMENTAL SCIENCE

2. View the course details offered in that particular programme of which the student has to give examination for.



3. Update the courses(Papers)(if required)
 - a. Add a new Course/Papers.
 - b. Remove the Existing Course/Papers.

Courses				Add Course
#	Code	Title	Action	
1	62031205 -	ENGLISH(A) LANGUAGE THROUGH LITRATURE	Remove	
2	62051102	HINDI A	Remove	
3	62271111	ECONOMICS - PRINCIPLES OF MICROECONOMICS I	Remove	
4	62271201 -	ECONOMICS - PRINCIPLES OF MICROECONOMICS II	Remove	
5	62321101 -	POLITICAL SCIENCE - INTRODUCTION TO POLITICAL THEORY	Remove	
6	62321201 -	POLITICAL SCIENCE INDIAN GOVT . AND POLITICAL- II	Remove	
7	72032801 -	ENGLISH (A) II	Remove	
8	72182801 -	ENVIRONMENTAL SCIENCE	Remove	

4.2.1. Add New Course/Paper Details : In this section, the Admin/Principal/HOD can add the new course/paper details offered to the student in the particular programme by clicking on “Add Course” button and selecting the name of the course from the drop down.

Add Course

Course *

4.2.2. Remove Existing Course/Paper Details : In this section, the Admin/Principal/HOD can add the remove course/paper details offered to the student in the particular programme by clicking on the “Remove” button.

4.3. Student Account Management: In this section, the Admin/Principal/HOD will be able to fetch Student login details and can manage the account by resetting the password of the student login as and when required.

Student Login Details								
Showing 1-20 of 81,518 items.								
#	Username	Email	Mobile	Examination Roll Number	Name	Last Login	Student System Id	Actions
1	[REDACTED]	[REDACTED]@mail.com	91[REDACTED]2	1[REDACTED]	HIMANSHU	[REDACTED]	50[REDACTED]	Reset Logout

Steps to be followed to reset the password:-

Step 1 - Select the student from the list whose password is required to be reset.

Step 2 - Click on the  icon.

Step 3 - A new screen will appear asking you to enter the new password.

Step 4 - As soon as the password is reset, student can login with the registered Examination Roll Number.



The screenshot shows a web interface for resetting a password. At the top, there is a breadcrumb trail: "Home / Student Login Details / Reset Password for: [redacted]". Below this, the text "Reset Password for: [redacted]" is displayed. There are two input fields: "New Password *" and "Confirm New Password *". A blue "Reset" button is located at the bottom right of the form area.

5. New Examination Application

In this section, the new applications are recorded which are submitted by the students after filling the Examination form on OBE Portal for Students.

5.1. New application: An applicant can apply by clicking on the portal link and following sequential steps one by one like below:

Steps For Applying:-

Step 1: Open the website: <https://obe.du.ac.in/index.php/>

Step 2: Read the instructions and step by step guide carefully given on the left side of the Student Portal for Open Book Examination.

Step 3: Click on the button 'Apply' present at the bottom left-hand side.

Examination Form


Note: This form is only for final year students who did not fill examination form before. If you have already filled examination form before and not able to login please contact your respective Department/ College.

[Apply](#)

[Check Status](#)

Step 5: Fill the following fields of the examination form:-

1. Examination Roll Number
2. Student Full Name
3. Study Mode(Select from the drop down)
4. Programme(Select from the drop down)
5. Department/College(Select from the drop down)


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Examination Form 2020

Note: This form is only for final year students who did not fill examination form before. If you have already filled examination form before and not able to login please contact your respective Department/ College.

Examination Roll Number *

Student Full Name *

Study mode *

Programme *

Department/College *

Note: This form is only for final year students who did not fill examination forms before. If you have already filled the examination form before and are not able to login please contact your respective Department/ College.

5.2. Process the new application received: In this section, the Admin/Principal/HOD can accept or reject the application accordingly by clicking on the “Process” button present against each new application received.

New Examination applications

Showing 1-5 of 5 items.

#	Action	Application Number	Status	Examination Roll Number	Student Full Name	Department/College	Programme	Year Of Admission to Programme	Student Enroment Type	Year / Semester	Study mode	Student Email	Student Mobile
1	Process	70005	TO BE VERIFIED	70005	SWATI TIVARI	100: University of Delhi (North Campus)	334 : (U.G)-B.A. PROGRAMME	2016	Ex-Student	3	YEAR	g.p.mohandev@gmail.com	911001249

Once the button is clicked three options appear:-

1. Update the application(Update the application received)
2. Print the application(Take a print out of the application)

3. Process the application(Accept/Reject)

Process Application

Application status

Note:- Once the application is processed the same response is sent to the student via Email/SMS as a notification.

6. Programme

In this section, the Admin/Principal/HOD can view the details of each programme, students enrolled under this programme and update their course/paper details on students request.

Programme

Showing 1-5 of 5 items.

#	Short Code	Title English	Delivery Mode	Year Of Start	Programme Type	Level	Status	Actions
1	334	(U.G)-B.A. PROGRAMME	All		DEGREE	BACHELOR	ACTIVE	

Self (cude@i, Self) University of Delhi

Settings

Programme Management

Home / Programme / (CBCS) ADVANCED DIPLOMA IN TV PROGRAMMES AND NEWS PRODUCTION

(CBCS) ADVANCED DIPLOMA IN TV PROGRAMMES AND NEWS PRODUCTION [Settings](#)

Short Code	101	Title in English	(CBCS) ADVANCED DIPLOMA IN TV PROGRAMMES AND NEWS PRODUCTION	Level / Program Type	BACHELOR / DEGREE
School		Delivery Mode		Minimum / Maximum Duration	0 Year / NA
Exam Scheme		Credit Scheme / Total Credits	/ 0	Term Type / Total Terms	SEMESTER/0
Admission Sessions	AUG	Fee Mode	FULL	Status: DRAFT	More Details

All Students [Click Here](#)

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