

## CSR COURSE 2016 and 2017



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**LADY IRWIN COLLEGE**  
(University of Delhi)

SIKANDRA ROAD, NEW DELHI-110 001

*Dr. Anupa Siddhu*  
Director

### RESOLUTION

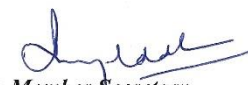
Passed by the Governing Body of  
Lady Irwin College in its meeting  
held on 8<sup>th</sup> November, 2016 regarding  
CSR Course

**Agenda Item No.2.6: CSR Short-Term Course**

The faculty members of Development Communication & Extension Department have proposed to start CSR Course for the students of Department of Development Communication and Extension. The details of course duration, fee etc. are given in the note which is enclosed with agenda.

The matter was put up before the Governing Body for further advice and taking a suitable decision in the matter of giving certificates from the Department of Development Communication & Extension, Lady Irwin College.

*"The Governing Body decided to give the certificate from Department of Development Communication & Extension, Lady Irwin College."*

  
Member Secretary  
Governing Body  
Lady Irwin College



Building Capacities for Sustainable Development



**DEPARTMENT OF DEVELOPMENT COMMUNICATION & EXTENSION**  
LADY IRWIN COLLEGE (University of Delhi) Sikandra Road, New Delhi - 110001  
Ph. : 23312459, 23753317 (Ext. 131) Telefax : 23711222 Website : www.ladyirwin.edu.in



The Director  
Lady Irwin College  
University of Delhi  
New Delhi 110001

24.10.16

Subject: Course on Corporate Social Responsibility

Dear Dr Siddhu,

As you are aware the department of DCE has a strong focus on development processes and context, both in our theory and practicals. In order to keep students abreast with the implications of New Companies Act 2012 and CSR regulations we organised a short term course of 20 hours for our M.Sc Final semester III students. Last year in collaboration with Business Community Foundation (BCF). BCF has been recognised as the lead CSR trainer by the Chartered Accountants Institute of India.

This year(2016) we would like to run a course again on registration basis. I am attaching the budget for the same for your reference.

I request you to kindly approve the same and instruct the accounts department to open a head in the name of DCE CSR course for the same.

Thanking you,

Yours sincerely

Dr Rupa Upadhyay  
In-Charge, DCE Dept

Dr Archana Kumar  
Co-ordinator



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#### CSR Course Budget

**Duration of course:** 20 hours class room instructions  
: 2 hrs each X 10 sessions = 20 hours  
: Additionally 5 hrs of conference /seminar participation  
**Total : 25 hours**

**Cost of Course:** Rs 1100 per student + Rs 50 each for certification  
: Rs 1100 X 19 students + Rs 50 X 19 students  
**Total : Rs 21,950**

Money to be disbursed to BCF = Rs 19000  
College share @10% = Rs 1900  
Certificates and other misc = Rs 950  
Certificates will be given if attendance is more than 90%.

#### Course content:

Module 1: CSR overview & Companies Act  
Module 2: CSR proposal – Monitoring and Evaluation  
Module 3: Business and Human Rights  
Module 4: CSR Initiatives – case profiles & reports  
Module 5: BRR reports: Disclosure and methodologies

#### Seminar/Conferences attended:

- i) BCF Annual Lecture, Speaker: Dr Vandana Shiva, Topic: Biodiversity and our Common Future in August 2016.
- ii) India's CSR and Business Responsibility organised by Praxis in September 2016.
- iii) Responsibility of Business organised by BCF and NFI September 2016.



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**List of students enrolled in the course**

1. Alka
2. Amber
3. Anju Chaudhary
4. Apoorva Ajmani
5. Ekta Verma
6. Geetika Johar
7. Kriti
8. Kusum
9. Minakshi
10. Ojaswi Singh
11. Pooja Ichpalani
12. Pravin Chanu
13. Sandhya
14. Shivangi Arora
15. Shivangi Karmakar
16. Shruti Sharma
17. Siwani Agarwal
18. Srishti Gambhir
19. Tanvi Nayyar

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The Director

8.09.17

Lady Irwin college  
University of Delhi  
New Delhi

Subject: Course on Corporate Social Responsibility

Dear Dr Siddhu,

As you are aware the Department of DCE has a strong focus on development processes and context, both in our theory and practical. In order to keep students abreast with the implications of New Company 2012 and CSR regulations, we organised a short course of 20 hours for our M.Sc Final semester III students in collaboration with Business Company Foundation (BCF).BCF has been recognised as the lead CSR trainer by the Chartered Accountants Institute of India.

This year (2017) we would like to run the course again on registration basis. I am attaching the budget for the same for your reference.

I request you to kindly approve and instruct the accounts department to collect a payment of Rs 1250 from 20 students of M.Sc DCE Semester III. The detailed budget for the same is attached.

Thanking you,

Yours sincerely

Dr Rupa Upadhyay  
In charge, DCE Dept

Dr Archana Kumar  
Co-ordinator



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### CSR Course Budget

Duration of course: 20 hours class room intructions

: 2 hours each X 10 sessions = 20 hours

: Additionally 5 hrs of conference / seminar participation

Total : 25 hours

Cost of course : Rs 1200 per student + Rs 50 for certificates

Rs 1200 X 20 + Rs 50 X 20 students

Rs 25000

Money to be disbursed to BCF : Rs 20,000

College share @ 10% = Rs 2500

Certificates and other misc= Rs 2500

Certificates will be given if attendance is more than 90%

### Course content:

Module 1: CSR overview and Companies Act

Module 2: CSR proposal- Monitoring and Evaluation

Module 3: Business and Human Rights

Module 4: CSR Initiatives – case profile and reports

Module 5: BRR reports- Disclosure and Methodologies

*Ramdas  
Super*



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**List of Students Enrolled in Course**

1. Aprajita Sharma
2. Ayushi Sharma
3. Akanksha Gautam
4. Garima Rana
5. Garima Mehndiratta
6. Kirti
7. Ritu
8. Heeba
9. Hemlata
10. Manisha
11. Payal Jain
12. Simranjeet Kaur
13. Tanvi Khurana
14. Tanvi Gulati
15. Sashi Bharti
16. Yakshshree Rao
17. Uma
18. Umang Chauhan
19. Nikita Rakhiyani
20. Neha Hans

*Kupar*  
*Raman*

**LADY IRWIN COLLEGE**  
SIKANDRA ROAD, NEW DELHI-110 001

No. 8724

Dated 03/11/2017

Name M. Ritu

By Cash on account of the following  
Cash & M. O.

Fine	.....	.....	.....	.....
Recovery	.....	.....	.....	.....
UGC Maintenance Grant for College	.....	.....	.....	.....
UGC Maintenance Grant for College Hostel	.....	.....	.....	.....
UGC Maintenance Grant under plan	.....	.....	.....	.....
Encashment of FDR	.....	.....	.....	.....
Interest on FDR	.....	.....	.....	.....
Advance Recovery	.....	.....	.....	.....
Horticulture Project Fund	.....	.....	.....	.....
Student's Union Fund	.....	.....	.....	.....
Science Breakages	.....	.....	.....	.....
Refundable	.....	.....	.....	.....
Printing	.....	.....	.....	.....
Electricity & Water (Recovery)	.....	.....	.....	.....
Donations	.....	.....	.....	.....
Financial Assistance to Students	.....	.....	.....	.....
Sundries :-				
	<u>CSP course fee (b.c.E)</u>		<u>1200</u>	
			<u>1</u>	
<b>Total Rs.</b>			<u>1200</u>	<u>00</u>

Received Rupees One thousand two hundred fifty only  
Director

[Signature]  
Cashier





## SHORT TERM COURSE ON CORPORATE SOCIAL RESPONSIBILITY

This is to certify that Shivangi Arora

has successfully completed the twenty hours course module on "Corporate Social Responsibility"  
(CSR) jointly organised by the Department of Development Communication & Extension,  
Lady Irwin College (University of Delhi) and Business & Community Foundation (BCF)  
October-November, 2016

**Dr. Anupa Siddhu**  
Director  
Lady Irwin College  
University of Delhi

**Dr. Archana Kumar**  
Convener  
DCE Department  
Lady Irwin College  
University of Delhi

**Ms. Amita Joseph**  
Convener  
Business & Community  
Foundation

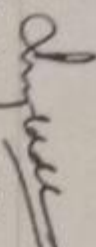
**Dr. Rupa Upadhyay**  
Incharge  
DCE Department  
Lady Irwin College  
University of Delhi





## SHORT TERM COURSE ON CORPORATE SOCIAL RESPONSIBILITY


This is to certify that Geetika Johar

has successfully completed the twenty hours course module on "Corporate Social Responsibility"  
(CSR) jointly organised by the Department of Development Communication & Extension,  
Lady Irwin College (University of Delhi) and Business & Community Foundation (BCF),  
October-November, 2016

  
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Director  
Lady Irwin College  
University of Delhi

  
Dr. Archana Kumar  
Convener  
DCE Department  
Lady Irwin College  
University of Delhi

  
Ms. Amita Joseph  
Convener  
Business & Community  
Foundation

  
Dr. Rupa Upadhyay  
Incharge  
DCE Department  
Lady Irwin College  
University of Delhi