

**Computer Resource Center
Lady Irwin College
(University of Delhi)**

NOTICE

21.01.2022

Dear Students,


To get the **laptop computer** the students are required to fulfill the following formalities as early as possible:

- i. Download the Undertaking Form from the Lady Irwin College website and submit the form of undertaking on Rs. 10/- stamp paper, duly signed by the student, her **parent** and **Oath Commissioner**.
- ii. A **valid proof** of student and parent address (Election I-Card/ Adhaar Card/ Passport/ Driving License/ Bank Passbook).
- iii. Two Passport size photographs and a set of photocopy of above mentioned documents.

Kindly submit the above documents to the CRC staff latest by **Friday, 4th February 2022**. Therefore, laptop will not be issued.

Note: Laptop is subject of availability.

Dr. Puja Gupta
Incharge, CRC
Lady Irwin College


Amit Kumar Meena
Sr. Tech. Assistant
Lady Irwin College

UNDERTAKING

(Please read and sign the following on Rs.10/- non-judicial stamp paper duly attested by Notary)

I _____ Son/Daughter of _____

R/o _____

Mobile No. _____ E-mail _____ (copy of address proof attached)

presently Student of _____ Roll No _____ (Course, Year & roll no.) at

Lady Irwin College/Department do hereby affirm and undertakes as under:

1. That I have received the Laptop/Notebook along with all required software and Power cable from Lady Irwin College/Department having following details:
 - a) Name: (Laptop/ Notebook) : **LAPTOP**
 - b) Model No./Serial No. : _____
 - c) Bag/Carry Case (yes/no) : YES - Carry Case
2. I acknowledge that Laptop/Notebook provided to me is to enhance my studies and learning in my College/Department. I will not allow anyone else to use this laptop. I will ensure that the laptop is available to me at Lady Irwin College/Department on teaching days.
3. That if the hard disk is damaged or unusable or any other technical fault arises in the same, I will report the same to the Authorities in this regard without fail and I will not disable the antivirus software installed on the machine or alter system files or change hardware settings.
4. That I am required to take reasonable precautions against loss, theft or damage of my Laptop/Notebook. I agree to safeguard the laptop by taking reasonable precautions against theft while my laptop is unattended at Lady Irwin College/Department and other places.
5. That I will keep the machine away from food and drink at all times, and store it in a clean location. I will not leave the Laptop/Notebook, where it might be accidentally damaged. I will make sure the laptop is secure in its protective bag when travelling between locations.
6. That I undertake not to use unauthorized copies of software or pirated media, which are in breach of copyright. I also understand that the use of unauthorized software may damage the Laptop/Notebook. I undertake not to do this.
7. That If any damage/ or loss occur due to all above it will be my own responsibility and I will be liable to pay compensation for the same as decided by the Competent Authority.
8. That I will return the Laptop/Notebook to the College/Department at any time, when called upon to do so by the College/Department.
9. That my mark sheet/degrees/provisional certificates may be forfeited in the event of failure to return the Laptop/Notebook
10. That I will bring the notebook to my College/ Department for **inspection** at least once in three months during my course of study or as per the directives issued to me from time to time.

11. That I undertake to pay the yearly premium and other expenses for the Insurance cover arranged by the College/Department as abide by the warranty conditions provided by the manufacturer. Accidental damage is covered by insurance, and if I will be found to have willfully or carelessly damaged the Laptop/Notebook issued to me or of any other student's Laptop/Notebook, I will be liable for the cost of repair and if not repairable then the full cost of the device.

WIRELESS NETWORK AND INTERNET ACCESS SERVICE:

12. That the network services provider (Lady Irwin College/Department/University) reserves the right to monitor the use of the facilities and that same may, in certain situations, be compelled to access and to disclose information such as e-mail and message content and data relating to the use of Internet facilities.

13. That I Undertake not to engage in any activity which:

- a) Disrupts the intended use of the resources.
- b) Wastes resources (people, capacity, computer, network, data etc.).
- c) Compromises the legal rights of others.
- d) Modifies, damages or destroys computing resources or the data on them.
- e) Jeopardize, in any way, the integrity, performance or reliability of the College/Department's / University's computing resources by indulging in circumvent data protection schemes, to uncover security loopholes, to "hack" into systems or to interfere with the intended operation of the computer resources.

Declare this _____ Day of _____ Month of _____ Year

Name and Signature of deponent

The undertaking must be countersigned by the Parent

Verification

Verified at _____ on this the _____ Day of _____ Month of _____ Year

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ Day of _____ Month of _____ Year after reading the contents of this affidavit.

OATH COMMISSIONER