

Internships form an integral part of course curriculum. It offers an indispensable opportunity to the students for personal and professional development. The primary objective of the internship is to provide hands on holistic understanding to students, provide them with an understanding of issues and strategies organizations adopt, thus, enabling them to have a strong connect with workplace realities and skill requirements. Each course has a component of internship / field work embedded into the larger curriculum (<https://ladyirwin.edu.in/syllabus/#1619669837946-fc497704-f39e>)

During the academic year 2020-21, pandemic altered the teaching learning scenario and led to new forms of internship emerging. Keeping in line with Delhi University COVID guidelines all internships were online. Students were also encouraged to complement their internships with suitable online MOOCs or courses being offered by reputed universities/ organization's. The academic calendar got delayed and for majority of the courses, internships were being held between June to August 2021, while, for a few other courses the period of internship remained fluid.

Nonetheless, these internships complemented and reinforced the emphasis College lays on providing the right opportunities to students at all levels to gain practical training and, allowed students to put into practice what they learned in the classroom.

Faculty played a critical role in guiding students and interfacing with a wide range of organizations, at times even nudging several organizations to explore online modes of work that students could contribute to. This was possible because of strong networks and long-standing relationships of faculty and departments with organizations and groups working in diverse cross-cutting sectors. Students were thus able to find ample internship opportunities to work with various development, corporate, and governmental organizations. As a mandatory requirement, towards the end of their internships every student submitted an internship report detailing their work at their individual organizations, as well as their contributions to specific projects and the lessons they learned. A sample of the snippets report shared has been shared below.

Additionally, presentations were made by students about their work in the departments to their teachers and peers. Supervisors from the Internship organizations along with college teachers worked together to assess the performance of each student and provided valuable feedback. A copy of the Evaluation Performa and Internship certificate is also attached.

More information regarding internships can be accessed from the college website - <https://ladyirwin.edu.in/> and college's annual report. The details of the students in the form of formal communication can be seen on the website using the link - <https://ladyirwin.edu.in/wp-content/uploads/2022/05/Complete-Internship-data-for-NAAC-2020-21.pdf>.

These internships were eagerly accepted by students and organizations alike and were well received.

<b>SEMESTER III</b>				
Number of core courses	Credits in each core course			
Course	Theory	Practical	Tutorial	Credits
Core course 10 DCECC310: Policy and Advocacy for Health and Environment	4			4
Core course 11 DCECC311: Extension Systems and Programme Evaluation	4			4
Core course 12 Integrated Practical DCECC312: Dialoguing Change II A. Programme Development & Evaluation B. Video for Development		4		4
Core course 13 DCECC313: Internship		2		2
Core course 14 DCECC314: Dissertation I: Technical Writing & Seminar		2		2
<b>Total credits in core course</b>	<b>16</b>			
Number of elective courses	Credits in each Elective course			
Credits in each elective course	Theory	Practical	Tutorial	Credits
Elective course 1	4	2		6
Elective course 2	4	2		6
<b>Total credits in elective courses</b>	<b>12</b>			
Number of Open Electives	Credits in each open elective			
	Theory			Credits
Open Elective	4			4
Total credits in open elective	4			
<b>Total credits in Semester III 32</b>				

### **DCECC313: INTERNSHIP**

(To be assessed by a Board of Three teachers)

**Marks: 50**

**Course Objectives:**

To gain hands-on experience of working in various settings linked with issues in Development Communication and Extension.

**Course Learning outcomes:**

Student will be able to -

1. Get hands on experience of real field setting
2. Understanding of the issues and strategies organizations work on
3. Opportunity to use communication skills for personal and professional development
4. Enhanced ability to work with groups and use managerial and problem Solving skills

**Description:**

The student will be required to undergo a field placement for a total duration of 4-6 weeks in their chosen area of interest after the Semester II and prior to Semester III. Depending on the interest of the students the setting may be a Social marketing agency, Media production house, NGO, international agency, corporate involved in development

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programmes, government department in their on-going community programmes. Institutions/organizations chosen should be of good professional standing. The student must participate in the on-going activities of the agency/ establishment, acquire skills and knowledge, gather information and prepare a report to be presented in the department after the completion of the placement period.

Sample of Internship Report submitted by one MSc student

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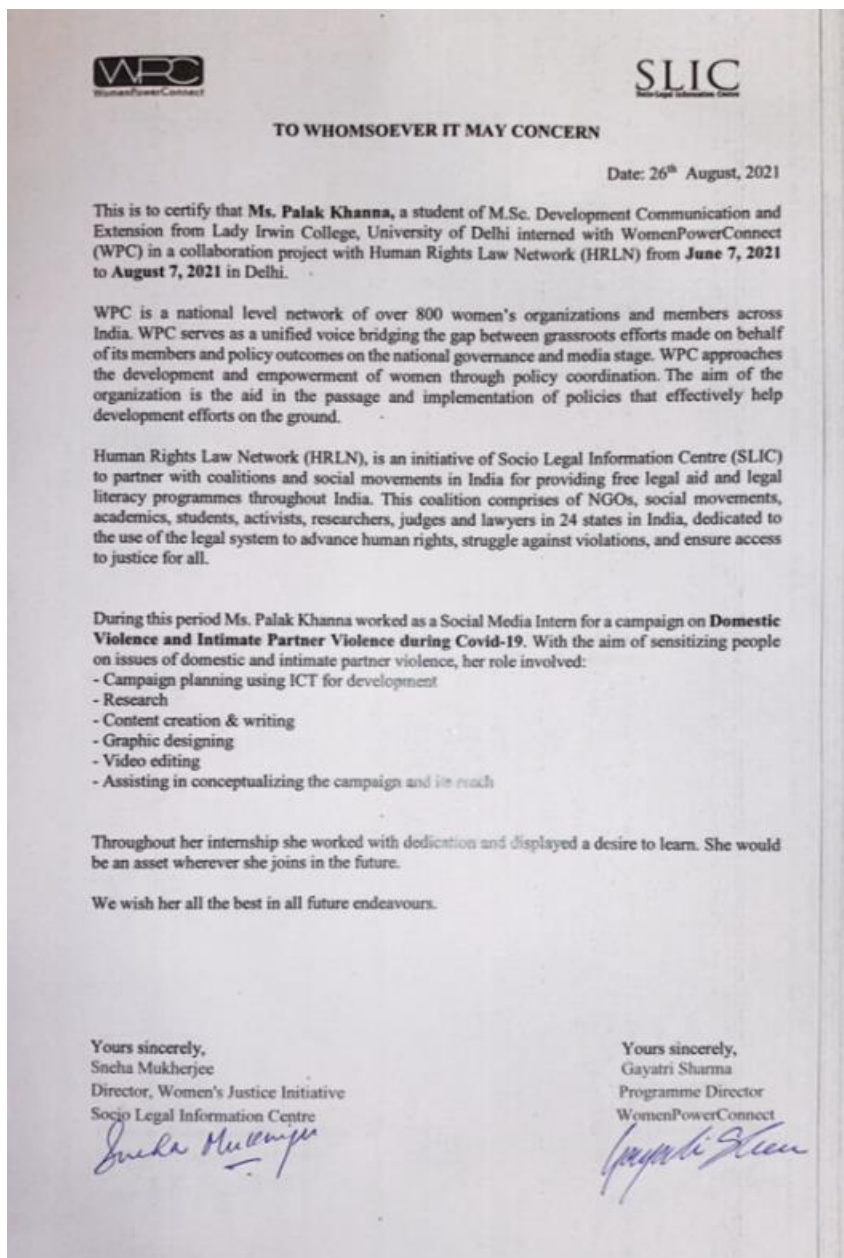
## **Women Power Connect Internship Report**

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*SUBMITTED BY:*

Palak Khanna  
M.Sc. Final Department of Development Communication and Extension  
Lady Irwin College  
University of Delhi  
2020-22

Internship Certificate provided by the organization at the end of Internship



# Internship Evaluation Proforma



**Intern's name** : Ms. Palak Khanna

**Organization Name** : Women Power Connect

**Supervisor's name** : Ms. Gayatri Sharma      **Email/Phone:** gs1980@gmail.com

Please rate the intern's performance in the following areas:

**Performance Definitions**

**3 COMMENDABLE:** Performs beyond specified requirements within job description

**2 ACCEPTABLE** : Meets the specified requirements of job description

**1 MARGINAL** : Corrective action may be required

1	2	3	Description of the Factor	Evaluation Factor	
		•	Performs work thoroughly, effectively and accurately	<b>Quantity</b>	<b>1</b>
		•	Completes the necessary amount of work and is able to prioritize tasks	<b>Work Planning &amp; Organization</b>	<b>2</b>
	•		Is capable of handling all phases and details within job specifications	<b>Knowledge</b>	<b>3</b>
		•	Is willing and able to work with others	<b>Human Relations</b>	<b>4</b>
		•	Effectively presents written ideas and information to others	<b>Written Communication</b>	<b>5</b>
		•	Effectively communicates verbally in a concise, articulate and professional manner.	<b>Oral Communication</b>	<b>6</b>
	•		Is able to make decisions based on sound and reasoning	<b>Judgment</b>	<b>7</b>
		•	Is honest and reliable in carrying out instructions, observe policies, complies with established working hours	<b>Job Dependability</b>	<b>8</b>
	•		Accepts established procedures, is discrete in speech and action, exhibits sense of loyalty	<b>Attitude</b>	<b>9</b>

