

# LADY IRWIN COLLEGE, NEW DELHI

## GOVERNING BODY

### MINUTES

#### Of the Meeting of the Governing Body held on 3<sup>rd</sup> April, 2023,

A meeting of the Governing Body of Lady Irwin College was held on Monday, 3<sup>rd</sup> April, 2023 at 3.00 p.m. in the Office of the Director, Lady Irwin College, New Delhi.

The following Members were present:

1. Prof. Niti Bhasin (DU Representative)
2. Prof. Rekha Saxena (DU Representative)
3. Prof. Neena Bhatia (Teachers' Representative)
4. Prof. Sabina Sethi (Teachers' Representative)
5. Mr. Naresh Kumar (Non-Teaching Special Invitee)
6. Prof. Anupa Siddhu (Director & Member Secretary)

#### I. MINUTES OF THE GB MEETING

- 1.1 *"Minutes of the GB meetings held on 20<sup>th</sup> December, 2022 were read and approved."*
- 1.2 Action Taken Report – *"Noted."*

#### II. ADMINISTRATIVE MATTERS

- 2.1 **Introduction of Members of newly constituted Governing Body & Election of GB Chairperson and Honorary GB Treasurer from among the members**

*Prof. Anupa Siddhu welcomed the Members. All members gave their self introduction.*

*Prof. Niti Bhasin's name was nominated as the Chairperson of Governing Body. Prof. Rekha Saxena would be Treasurer of the Governing Body. The house unanimously accepted.*

- 2.2 **Constitution of various Committees of College**

The following Committees of College were constituted with Governing Body members :

- (i) **Finance** : Prof. Niti Bhasin (Chairperson, GB)  
Prof. Rekha Saxena (Treasurer, GB) and other members
- (ii) **Provident Fund** : Prof. Niti Bhasin (Chairperson, GB) &  
Prof. Rekha Saxena (Treasurer, GB) and other members

- (iii) **Building** : Prof. Niti Bhasin (Chairperson, GB),  
Prof. Rekha Saxena (Treasurer, GB) and other members
- (iv) **RAK CSC** : Mr. Mathew Cherian was nominated as RAK  
Chairperson, Prof. Rekha Saxena (Treasurer, GB) and  
Other members
- (v) **NT Housing** : Prof. Anupa Siddhu, Chairperson, Bursar as Member  
Secretary and Prof. Neena Bhatia and other elected  
members
- (vi) **Teachers' Housing** : Prof. Anupa Siddhu, Chairperson, Bursar as Member  
Secretary and Prof. Sabina Sethi and Members of the  
Committee of Staff Council
- (vii) **IQAC** : Governing Body representative will be Mr. Dilip  
Chenoy

### 2.3 Approval of Selection Committee minutes

A Selection Committee meeting was held on 20.01.2023 to consider promotion of Dr. Neelima Asthana from Associate Professor (Academic Level-13A) to Professor (Academic Level-14) under CAS-2018 in the Department of Education. Recommendations of Selection Committee were tabled.

*"The Governing Body approved the Selection Committees minutes for promotion of Dr. Neelima Asthana w.e.f. date of eligibility."*

### 2.4 Advertisement of Teaching and Non-Teaching Posts

We have received approval from the University vide letter NosCB-II/Roster/Advt/LIC/2022/441 dated 15.02.2023 and No. CB-II/110/Roster/LIC/2023/310 dated 02.03.2023 for advertisement of teaching and non-teaching posts respectively. Advertisements were given in the Employment News and national daily in Hindi and English. Copies of advertisements are enclosed in the agenda papers.

The UGC approval has been sought for filling of teaching and non-teaching posts which are advertised. Quotes were called and teaching advertisements were given in the Times of India and Employment News. Non-teaching advertisements were given in the Hindustan Times and Employment News. The closing date of advertisement is 02.04.2023 for teaching and 15.04.2023 for non-teaching posts.

*"The Governing Body approved the matter."*

### 2.5 Request of faculty members for grant/extension of Leave

Following teacher has applied for grant of CCL:-

S.No	Name	Period and Nature of Leave	Reason
01.	Ms. Ruchira Agarwal	CCL from 16.01.2023 to 14.04.2023	To take care of educational needs

*[Handwritten signature]*

			of her son (DOB 09.08.2011)
<b><u>Supplementary Agenda</u></b>			
02.	Prof. Shradha Kapoor	CCL from 15.11.2023 to 31.03.2024	To take care of educational needs of her daughter (DOB 09.08.2008)

*“The Governing Body approved the CCL to above faculty members for the period and purpose mentioned above.”*

## **2.6 Request of Hostel Mess contractor**

Hostel Mess Contractor M/s Shiv Shakti Enterprises requested vide letter dated 11.01.2023 to increase the minimum strength of students which is currently 120 students as the number of students in hostel has increased.

*“The Governing Body approved to take out e-tender and not change in payment of minimum number of students.”*

## **2.7 Post Graduate Fee Structure**

The Assistant Registrar (Academic), University of Delhi, in response to our letter dated 15.11.2022 regarding fee structure of PG courses, forwarded the postgraduate fee structure from the academic session 2022-23, duly approved by the Competent Authority vide letter No. Acad.-I/PG Fee/2022-23/149 dated 14.03.2023.

*“The Governing Body noted the above and approved the matter.”*

## **2.8 Signing of Letter of Intent – Centre for Social and Behaviour Change Communication**

The Department of Development Communication and Extension, Lady Irwin College has entered into an agreement with UNICEF for capacity building and support for Communication for Social Behaviour Change curriculum rollout and adoption of Human Centered Design in India by setting up Centre for Social and Behaviour Change Communication at Lady Irwin College in Department of Development Communication and Extension. Prof. Archana Kumar and Prof. Aparna Khanna will be contact persons for Centre related activities. The Centre will function for a minimum period of three years. Financial implications will be on case to case basis. Copy of the signed agreement was enclosed with agenda as an annexure.

*“It was decided by the Governing Body to inform the University of Delhi about the prestigious Centres at Lady Irwin College.”*

### III. BUILDING COMMITTEE

#### 3.1 Repair of College Buildings

The CPWD have given preliminary estimate of Rs.14,39,300/- vide letter dated 03.01.2023 for waterproofing treatment of roofs of Honours Block and Raksha Sadan, fixing of FRP Chajjas in staff quarters.

*“The Governing Body approved the award of repairing work to CPWD within this budget.”*

#### IV. Any other matter with the permission of Chair.

*“None.”*



**Prof. Anupa Siddhu**  
Director & Member Secretary



**Prof. Niti Bhasin**  
Chairperson  
Governing Body