

IQAC-SSR Meeting
Minutes of Meeting held on 4th August, 2023
Venue: Director's Office

Members Present:

- Prof. Anupa Siddhu (Director)
- Prof. Sushma Goel (Vice Principal & IQAC Convenor)
- Prof. Deepali Rastogi (IQAC Co-Convenor)
- Prof. Ritu Mathur
- Prof. Pulkit Mathur
- Dr. Aparna Aggarwal
- Dr. Sunaina Dua
- Dr. Meenal Jain
- Dr. Dimple Rangila
- Ms. Manisha Goyal
- Ms. Chetna Arora

Apologies received from Prof. Simmi Bhagat & Prof Preeti Joshi

Agenda:

- Preparation on SSR report
- Requirement of AQAR data for SSR report

Preparation of SSR report:

- Prof. Anupa Siddhu asserted that all members must look at SSR reports of LSR, Aurobindo college , Acharya Narendra Dev College. She mentioned that all criteria heads should be able to give a progression from first cycle to second cycle.
- The Director highlighted that the SSR report must reflect the increase in infrastructure, improved quality in publications/networking and mentorship provided to other institutes.
- Dr. Aparna Aggarwal mentioned that Ramanujan and Aurobindo colleges have better scores because of their linkages and launch of FDP training institutes under the Pandit Madan Mohan Malviya teacher training scheme.
- Prof. Siddhu further asserted that FDP on traditional knowledge systems must be planned with 20 sessions. She directed that 17 sessions on Indian Knowledge System (IKS) can be planned by the committee and 3 sessions of these would be planned by herself. She reiterated that it would be a 5 day FDP with minimum of 2 hours daily sessions each day.
- Dr. Aparna Aggarwal displayed the SSR report of Ramanujan college and it was observed that many of SSR questions are related to the UTSAH portal .
- With respect to academic Bank of Credits (ABC), it was suggested by Prof. Siddhu that Prof. Archana Kumar should do a counselling on NEP and ABC at the time of orientation for the new students.
- Dr. Shweta Anand mentioned that all students who had taken up the VAC of Digital Empowerment have been taught to use the Digi locker. To this Prof. Siddhu suggested that these students can do peer learning and teach other classmates also to use Digi

locker correctly. She also asserted that all students must be able to open Digi locker and log in via it within 15 days. Further all new students must also be taught the process of institutional login.

- With respect to skill development Prof. Siddhu mentioned that we must enlist all our SCC papers that have already been given. She stated that we must also include various MoUs related to skill development and skill enhancement such as MOU with M3M & NSDC.
- With respect to Indian knowledge System (IKS), Prof Siddhu suggested that details of *Mera Millet Magic* can also be added. She also asked Dr. Aparna Aggarwal to mention about the recipe competition held last year under this particular section. Further, Prof. Siddhu stated that Vedic Maths paper should be introduced by NEP committee as one of the elective papers. She confirmed that only the faculty members who have a FDP in the respective paper can teach that paper
- The Director also took cognisance of the papers related to traditional textiles being offered by the FAS department. She suggested that FAS department can confirm the list of papers from the University for Indian Knowledge System (IKS). She directed that Prof. Simmi Bhagat, Prof. Ritu Mathur and Prof. Preeti Rishi Lal to prepare a concept note on IKS and submit it soon. She suggested that the college must conduct a FDP on IKS and only candidates of department of Home Science would be eligible for the same. It was further mentioned that all the research titles of masters' dissertation and PhD thesis related to Indian Knowledge System can be added in this particular section
- With respect to Outcome Based Education (OBE) Prof. Pulkit Mathur, Prof. Ritu Mathur and Dr. Aparna Aggarwal shall fill the data for SSR. Prof. Siddhu stated that all teachers teaching NEP papers must give expected outcomes in the form of 100 word write up and this can also include the test/assignments given to assess the outcome of teaching.
- With respect to distance education criterion, data has to be collected from students and teachers who have been engaged in online learning /distance education. For this Prof. Sangeeta Goomer, Prof. Mani Bhasin Kalra, Prof. Dipali Rastogi and Prof. Aparna Khanna shall elicit data. Details of Virtual Mela convened by Prof. Aparna Khanna and online talks on conducting extension online can also be added. Information about online tourism , ICDS, kitchen garden can be added in this section. Teachers who have written modules for IGNOU or have prepared MOOCS for SWAYAM portal , Jammu University must share their data. Prof. Siddhu pointed that films on nutri-garden must be taken from Prof. Rupa Upadhyay to be added in this section.

Requirement of AQAR data for SSR report

- Prof Sushma Goyal reiterated that time is a limitation and all members must try to complete the SSR latest by 17th of September as this window is not expandable. She further mentioned that AQAR report of 2022- 23 needs to be submitted in time as it is only then that the SSR form shall open. Thus, all members were requested to update the AQAR data at the earliest.